



Crawley Borough Council

Notification of Decisions

To: All Councillors

The decisions of the **Cabinet** held on **27 September 2023** are attached.

The Call-In period ends at noon on the 5th day following publication, namely noon on the 3 October 2023.

The Call-In form is attached for your use if required. For further information please refer to the relevant sections of the [Constitution](#).

Yours faithfully

A handwritten signature in black ink, appearing to be "J. A. ...", written over a white background.

Chief Executive

Published on 28 September 2023

Item No.	Title	Decision
6.	2023/2024 Budget Monitoring - Quarter 1	<p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> a) Agrees to note the projected outturn for the year 2023/2024 as summarised in report FIN/633. b) Approves a supplementary capital estimate of £70,000 required for data migration to the new Benefits Online and Document Management System this will be funded from the Welfare Reform Reserve. (para 8.7 of report FIN/633). c) Approves a supplementary capital estimate of £169,100 for the repair of the Pit Lift at the Hawth Theatre funded by £120,300 from the revenue programme maintenance budget and £48,800 from capital receipt. (para 8.8 of report FIN/633). <p>That Full Council be asked to:</p> <ul style="list-style-type: none"> d) Approve the addition to the Capital Programme of £1,052,466 for Disabled Facility Grants funded from the Better Care Fund. (para 8.4 of report FIN/633). e) Approve a supplementary capital estimate of £6,000,000 for HRA acquisitions of land or dwellings to be funded from 1-4-1 receipts of £2,400,000 and £3,600,000 of borrowing. (para 8.9 of report FIN/633). f) Approve the addition to the HRA Programme Maintenance budget of £6,792,086, this will be funded from SHDF Wave 2 Grant. (para 8.9 of report FIN/633). <p>Reasons for the Recommendations</p> <p>To report to Members on the projected outturn for the year compared to the approved budget.</p>
7.	Shared Procurement Service: Joint Procurement Strategy 2024 - 2030	<p>RESOLVED</p> <p>That the Cabinet approves and adopts the Shared Procurement Service Joint Procurement Strategy 2024–2030, attached as Appendix A to report FIN/629.</p>

		<p>Reasons for the Recommendations</p> <p>The spend across the four councils is over £100m and is crucial to the way we deliver our core and discretionary services to our local communities. How the councils' source and deliver these services has a direct impact on the ways in which local people, communities and businesses judge the value that we provide and the quality of outcomes that we achieve.</p> <p>The Joint Procurement Strategy establishes the Council's approach to buying these goods, works and services in a legally compliant and cost-effective way, whilst meeting sustainability and social value outcomes.</p>
<p>9.</p>	<p>Proposed Land Disposal of St Catherine's Hospice Site</p>	<p><i>Exempt Paragraph 3 - Information relating to financial and business affairs of any particular person (including the Authority holding that information)</i></p> <p>RESOLVED</p> <p>That the Cabinet:</p> <p>a) Approves the disposal of the Council's land assets on the Malthouse Road site in order to achieve the preferred outcome as detailed in section 6 below, and to accept the outcome of the land receipt as detailed in section 5 below.</p> <p>b) Delegates the negotiation, approval and completion of all relevant legal documentation, to the Head of Strategic Housing, the Head of Corporate Finance and the Head of Governance, People and Performance, in consultation with the Cabinet Member for Housing and the Leader of the Council. (<i>Generic Delegations 2 and 3 will be used to enact this recommendation</i>).</p> <p>Reasons for the Recommendations</p> <p>The Hospice is due to relocate to their new premises at Pease Pottage by end-2023, and they are aiming to surrender their lease on the Council-owned land, and to dispose of their freehold interests in the remainder of the site, including a portion of the site over which the Council has placed a Restrictive Covenant.</p> <p>The combined freehold interests held by the Council and the Hospice results in an assembled site that is jointly capable of achieving a greater outcome than if they were brought forward independently, and both parties are</p>

		<p>collaborating towards achieving this objective, whereby the Council is requested to dispose of its freehold interest alongside the Hospice disposing of their freehold interests.</p> <p>As part-landowner, and in line with the Council's emerging Local Plan, the Council has restricted the future use of this assembled site for the continued provision of a care facility or to provide sheltered accommodation, and the market has been assessed accordingly, with the preferred outcome as further detailed in this report.</p>
<p>10.</p>	<p>Future Acquisitions for Affordable Housing Delivery</p>	<p><i>Exempt Paragraph 3 - Information relating to financial and business affairs of any particular person (including the Authority holding that information)</i></p> <p>RESOLVED</p> <p>That the Cabinet:</p> <ul style="list-style-type: none"> a) Agrees that the acquisition methods, listed in Section 5.1 of report CH/201, be made available to relevant officers to maximise the Council's opportunity to purchase land and housing schemes for affordable housing delivery purposes, and that the Full Council be requested to delegate authority to the Monitoring Officer, in consultation with the Head of Corporate Finance, the Leader of the Council and the Chair of the Governance Committee that the Constitution (and its associated documents) be updated accordingly. b) Agrees to proceed with the acquisition of the off-plan 'turnkey' purchase as referenced in Section 5.2 of report CH/201, subject to satisfactory due diligence and procurement compliance and budget availability. c) Agrees to proceed with the land acquisition as referenced in Section 5.3 of report CH/201, subject to satisfactory due diligence and procurement compliance and budget availability. d) That, subject to recommendations (b) and (c) being approved, delegates authority to the Leader of the Council in consultation with the Cabinet Member for Housing, Head of Strategic Housing/Head of Crawley Homes (as appropriate), Head of Governance, People & Performance to approve the award of the contract (including a procurement process if necessary). e) That, subject to recommendations (b) and (c) being approved, delegates the negotiation, approval (including a procurement process if necessary) and completion of all relevant legal documentation to secure additional

affordable housing for the acquisitions identified in Sections 5.2 and 5.3 of report CH/201 to the Head of Crawley Homes/Head of Strategic Housing (as appropriate), Head of Corporate Finance and Head of Governance, People & Performance, in consultation with the Leader of the Council and the Cabinet Member for Housing. *(Generic Delegations 2 & 3 will be used to enact this recommendation).*

Reasons for the Recommendations

The Council has an active housing delivery programme aimed at addressing the pressing need for affordable housing in the borough, where Crawley has a limited land supply, and opportunities need to be explored from across the market, which may arise in a range of different forms, and Officers require the authority to explore viable options that may arise, and to proceed into contract when appropriate, following the necessary consultation.

FORM OF NOTIFICATION OF SUPPORT FOR CALL-IN

Any councillor of the Council calling in a decision must then obtain, within the five working days following the Call-In, the support of three other councillors.

In order to ensure that Call-In is not abused, nor causes unreasonable delay, the following requirements must be fully satisfied before a matter will be considered for Call-In:

- a) At least four councillors (one of which will be the named signatory) must request Call-In of the decision. Failure to obtain the support of three other councillors within this period will mean that the original decision will stand, on the sixth day, the decision will be implemented.
- b) The request for Call-In must specify the reason for the Call-In and provide evidence which demonstrates the alleged breach of at least one principle of decision making.
- c) The request for Call-In must be received by the Monitoring Officer by 12 noon on the fifth day following publication of the decision. The request for Call-In should either be submitted:
 - In hard copy: including the signatures of the councillor requesting the Call-In and those councillors supporting the Call-In.
 - Electronically: to democratic.services@ Crawley.gov.uk. The councillor requesting the Call-In must submit the form and each councillor supporting the Call-In must send an email in support. All emails must be sent from the councillors' individual Crawley Borough Council email addresses.
- d) The decision for which Call-In is requested must not have been subject to a prior Call-In request.
- e) Should the proposed Call-In decision have been considered by the Commission, the justification must also explain why the councillor requesting the Call-In is of the view that, either:
 - The Commission did **not fully** scrutinise the decision in advance of it being taken; or
 - The views of the Commission were **not fully** considered or addressed by the Cabinet in their decision making.

Decision being called in (including item no.)	Which provisions have been breached and how?

Signatories

1. Signature of councillor calling in the decision

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Name in capitals

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2. Signature of councillor supporting the Call-In

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Name in capitals

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3. Signature of councillor supporting the Call-In

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Name in capitals

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4. Signature of councillor supporting the Call-In

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Name in capitals

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